

IDAHO LIQUEFIED PETROLEUM GAS SAFETY BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 11/8/2017

BOARD MEMBERS PRESENT: Jay T Hill - Chair
Thomas E Coates
Richard B Davies
Ben Estes
Larry L Simms

BUREAU STAFF: Dawn Hall, Deputy Bureau Chief
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
John Kersey, Chief Investigator
Mary Miles, Technical Records Specialist II

The meeting was called to order at 9:04 AM MST by Jay T Hill.

APPROVAL OF MINUTES

Mr. Simms made a motion to approve the minutes of 10/18/2017. It was seconded by Mr. Estes. Motion carried.

EXECUTIVE ORDER

Ms. Hall updated the Board regarding a recent Executive Order meeting held by the Lt. Governor. The Executive Order issued by Acting Governor Little requires State agencies to submit a report to the Office of the Governor no later than July 1, 2018. The report will assess whether the licensure requirements are necessary and in the public interest while providing recommendations for improvement, modification or elimination.

LEGISLATIVE REPORT

Ms. Hall gave the legislative report. The deadlines to submit proposed rule and law revisions to the Governor's Office have passed for the 2018 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$147,275.25 as of 10/31/2017.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Estes made a motion to approve the Bureau's recommendation and authorize closure in case I-LPG-2017-35. It was seconded by Mr. Davies. Motion carried.

EXECUTIVE SESSION

Mr. Davies made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Simms. The vote was: Mr. Davies, aye; Mr. Simms, aye; Mr. Coates, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

Mr. Coates made a motion to come out of executive session. It was seconded by Mr. Simms. The vote was: Mr. Davies, aye; Mr. Simms, aye; Mr. Coates, aye; Mr. Estes, aye; and Mr. Hill, aye. Motion carried.

APPLICATIONS

Mr. Estes made a motion to approve 901154962 for licensure pending further information to be reviewed by the Board chair. It was seconded by Mr. Coates. Motion carried.

Mr. Davies made a motion to approve 901154961 for licensure pending further information to be reviewed by the Board chair. It was seconded by Mr. Simms. Motion carried.

Mr. Davies made a motion to approve 901154648 for licensure pending further information to be reviewed by the Board chair. It was seconded by Mr. Simms. Motion carried.

NEXT MEETING was scheduled for 12/6/2017 Conference Call at 9:00 AM.

ADJOURNMENT

Mr. Simms made a motion to adjourn the meeting at 9:28 AM. It was seconded by Mr. Davies. Motion carried.

Jay T Hill, Chair

Thomas E Coates

Richard B Davies

Ben Estes

Larry L Simms

Tana Cory, Bureau Chief